

Pou Matua: General Manager (Contractor)
Te Hunga Roia Māori o Aotearoa – Māori Law Society
12-month fixed term | Independent contractor | National role

Mā te Ture, mō te Iwi.

Te Hunga Roia Māori o Aotearoa is the national body representing Māori lawyers and Māori legal interests across Aotearoa. We are seeking an experienced **Pou Matua: General Manager (Contractor)** to provide strong operational leadership, deliver our work programme, and help position the Society for long-term financial sustainability.

This is a hands-on, senior general management role suited to someone who is values-driven, highly organised, and comfortable operating in a kaupapa Māori, membership-based environment.

The role

Reporting to the Co-Chairs, the General Manager will be responsible for the day-to-day management and delivery of the Society's operations, programmes, and relationships. The role spans governance support, operational delivery, financial oversight, stakeholder engagement, law reform coordination, and events.

A key focus of the role is strengthening the Society's financial position, including pursuing funding, sponsorship, partnerships, and other aligned revenue opportunities. This engagement is structured as an independent contractor role for 12 months, with monthly invoicing and agreed performance milestones.

Key responsibilities include

- Delivering the Society's annual work programme and supporting strategic priorities
- Supporting the Co-Chairs and Executive Committee with high-quality operational advice, reporting, and coordination
- Managing finances, budgets, and financial reporting
- Actively developing and progressing revenue, funding, and sponsorship opportunities
- Leading operational relationships across the Māori legal and justice sector
- Coordinating law reform and policy initiatives aligned with the Society's kaupapa
- Overseeing membership engagement, regional support, and Māori law student initiatives
- Planning and delivering national and regional hui and events, including Hui-ā-Tau
- Ensuring effective systems, records, and organisational continuity

What we're looking for

We are looking for a senior, capable operator who brings:

- Proven general management or senior operational leadership experience
- Strong understanding of governance vs management roles
- Financial management capability and comfort working in resource-constrained environments
- Experience with funding, sponsorship, or revenue development (essential)
- Excellent relationship management skills across diverse stakeholder groups
- Sound understanding of tikanga Māori and kaupapa Māori ways of working
- Te reo Māori capability (preferred but not essential)
- Experience in law, policy, advocacy, or justice-sector environments (highly desirable)

Contract terms

- 12-month fixed term, independent contractor engagement
- Fee range: \$100,000 – \$150,000 + GST (if applicable), depending on skills and experience

- Paid monthly, based on invoicing
- Monthly milestones and KPIs to be agreed following commencement
- National role; some travel for hui and events will be required

Why this role?

This is an opportunity to:

- Lead and strengthen a respected national Māori legal organisation
- Work closely with senior Māori legal leaders and practitioners
- Make a tangible contribution to Māori legal aspirations
- Shape the organisation's sustainability and future direction

How to apply

Please submit:

- a CV; and
- a brief cover letter outlining your interest and relevant experience.

Applications or confidential enquiries can be directed to secretary@maorilawsociety.co.nz